

## MEMBERSHIP LIST POLICY

ROANOKE BAR ASSOCIATION

The membership list of the Roanoke Bar Association is confidential. Members and non-members of the Association may use the membership list upon the terms and conditions contained in the policy for the purpose of non-commercial communications with and among the members of the Association, such as professional announcements, notices related to the activities of organized bars, and notices related to judicial and Bar Council elections.

To receive a list, complete the request form below and forward it to the Executive Director for approval at rba@roanokebar.com.

MEMBERSHIP LIST REQUEST	
<b>Name</b>	<b>Phone</b>
<b>Firm Name</b>	<b>Fax</b>
<b>Firm Address</b>	
<b>Intended Use of List (One-time use only)</b>	
<b>Lists Requested</b>	<input type="checkbox"/> Active <input type="checkbox"/> Associate <input type="checkbox"/> Honorary (Judiciary) <input type="checkbox"/> Life

REQUESTED FORMAT	COST
<input type="checkbox"/> Names only in alpha order	No charge
<input type="checkbox"/> Names and addresses White peel & stick labels. Please specify sort order: <input type="checkbox"/> Alpha by last name <input type="checkbox"/> Zip code order	\$22 for RBA members \$30 for non-members
<input type="checkbox"/> Your document merged with RBA names and addresses in Word format (letters and envelopes) and emailed to you for printing. Please specify sort order: <input type="checkbox"/> Alpha by last name <input type="checkbox"/> Zip code order	\$75 for RBA members \$112 for non-members

DELIVERY INFORMATION	
<input type="radio"/> Mail to the address listed above	<input type="radio"/> Email address (merged documents only):
<input type="radio"/> I will pick up the list	<input type="radio"/> Other:

CERTIFICATION	
I hereby certify that the mail list received will be used one time only for the purpose stated above.	
Signature	Date