



## Roanoke Law Foundation Grant Policy

1. The Roanoke Law Foundation (formerly the Roanoke Bar Association Foundation) was established in 1997. It is dedicated to improve and facilitate the administration of justice, and to provide and support law-related education. The Foundation is a 501(c)(3) charitable organization.
2. The Foundation's Mission Statement is:  
*The Roanoke Law Foundation serves as the public service and philanthropic arm of the Roanoke Bar Association for the purpose of supporting, improving and facilitating the administration of justice; and providing and supporting law-related education. This mission is to be accomplished by raising funds to provide grants and other financial assistance to individuals and other organizations to support law-related educational activities, and to provide scholarships for potential future attorneys; and by providing public service in support of this mission.*
3. Since its inception, the Foundation has awarded over \$180,900 in scholarships through the James N. Kincanon and Jane S. Glenn scholarships, and in grants for community and civic purposes. The Foundation initiated and annually supports "Santa at the Station," providing a holiday party for families living in shelters in the Roanoke Valley.
4. From time to time, the Foundation confers grants to organizations or individuals for projects that support the Foundation's Mission. The Foundation will consider both merit- and need-based grants. Grants are awarded in the discretion of the Foundation's Trustees. The number and amount of grants awarded are based on the Foundation's budget. There is no guaranty that grants will be awarded in any given year.
5. Applications must be post-marked on or before March 31, and any supplemental information requested from applicants must be received by April 10. Grant awards are typically announced in conjunction with the Roanoke Bar Association's annual meeting in early June.
6. All awarded funds are non-transferable and must be used for the express purpose stated in the Application. Within thirty days after the sponsored project occurs, the Applicant must submit an accounting to the Foundation showing how the funds were used consistent with the Application and return any unused funds to the Foundation.
7. Grants are made possible through contributions from individuals, businesses, foundations and civic groups. If you are interested in making a tax-deductible contribution to the Foundation, checks may be mailed to: Roanoke Law Foundation, P. O. Box 18183, Roanoke, VA 24014.
8. To apply for a Foundation Grant, complete the application and return it to: Roanoke Law Foundation, P. O. Box 18183, Roanoke, VA 24014.