

TWENTY-THIRD JUDICIAL DISTRICT  
OF VIRGINIA



JACQUELINE F. WARD TALEVI, CHIEF JUDGE  
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GENERAL DISTRICT COURT FOR THE CITY OF ROANOKE  
GENERAL DISTRICT COURT FOR THE COUNTY OF ROANOKE  
GENERAL DISTRICT COURT FOR THE CITY OF SALEM

COMMONWEALTH OF VIRGINIA

May 28, 2020

Roanoke Bar Association  
Roanoke, VA

In RE: Electronic Voucher Payment System

Dear Members of the Roanoke Bar,

The Office of the Executive Secretary notified the district court clerks and judges in the 23<sup>rd</sup> Judicial District that the Electronic Voucher Payment System (EVPS) which is the application for the electronic submission of the DC-40 by court-appointed counsel will go live on June 3, 2020. Training on the system as well as other information is available to attorneys  
<http://www.vacourts.gov/online/evps/home.html>.

Using electronic filing will be voluntary in the district courts during the next 90 days. Beginning, September 3, 2020, electronic filing will be mandatory in the General District Courts. The Juvenile & Domestic Relations District Court judges may elect to extend the voluntary filing beyond that date.

If you have questions regarding the process, you should direct your questions to the Clerk of the Court or Kati Hancock with the Office of the Executive Secretary at her email address [EVPSsupport@vacourts.gov](mailto:EVPSsupport@vacourts.gov) or 804-371-2424.

Best regards,

A handwritten signature in cursive script, appearing to read 'Jacqueline F. Ward Talevi'.

Jacqueline F. Ward Talevi,  
Chief Judge