



## Volunteer Service Summary

Submitting your volunteer hours for an award is easy:

- Track your volunteer service hours in any format you choose.
- Total your hours of service and check the appropriate block below.
- Email your tracking information and the summary form to [rba@roanokebar.com](mailto:rba@roanokebar.com) or mail it by USPS to:

Roanoke Bar Association  
P. O. Box 18183  
Roanoke, VA 24014

Full Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

- 25 hours per year: RBA Certificate of Commendation
- 50 hours per year: RBA Certificate of Commendation
- 100-249 hours per year: Presidential Volunteer Service Award, Bronze Level
- 250-499 hours per year: Presidential Volunteer Service Award, Silver Level
- 500 or more hours per year: Presidential Volunteer Service Award, Gold Level
- 4000 and more hours in a lifetime: President's Call to Service Award

I am submitting \_\_\_\_\_ total hours and certify that the above information is accurate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date